



**Minutes of the 104th AWE Local Liaison Committee Meeting**  
**Wednesday 16<sup>th</sup> March**  
**AWE, MS Teams**

**Present:**

Simon Hardaker	Chair
Cllr Graham Bridgman	West Berkshire Council
Cllr Avril Burdett	Tadley Town Council
Cllr Sophie Crawford	Aldermaston Parish Council
Cllr Robert Jones	Padworth Parish Council
Cllr Clive Littlewood	Holybrook Parish Council
Cllr David Livingstone	Silchester Parish Council
Cllr George McGarvie	Pamber Parish Council
Cllr Susan Mullan	Tadley Town Council
Cllr David Shirt	Aldermaston Parish Council
Penny Waterfield	Baughurst Parish Council

Rhian Adams	AWE
Nick Bolton	AWE
Suzanne Chenery	AWE
Chris Daniels	AWE
Scott Davies-Hearn	AWE
Camilla Fisher	RPS Group
Val Hincks	AWE
Carolyn Porter	AWE
John Steele	AWE
Johann Walker	AWE
Mark Yates	MDP

**Regulators:**

Gary Cook	Office for Nuclear Regulation
Rob Green	Environment Agency

**Apologies**

Apologies had been received from Councillors: Philip Bassil, Mark Binns, Dominic Boeck, John Chapman, Jonathan Chishick, Penee Chopping, Stuart Coker, Susie Ferguson, Stuart Frost, Amy Gower, Malcolm Large, David Leeks, Micky Leng, Mollie Lock, Royce Longton, Helen Manghnani, Ian Montgomery, Barry Patman, Geoff Poland, Carolyn Richardson, John E Thompson, Tim Whitaker, Paul Woodley.

### **Actions from previous meetings**

**ACTION 1/103:** Cllr McGarvie asked whether records of accidents that happen at home whilst people are working were recorded. Nick advised there are no records made for accidents at home.

#### **Investigate the recording of work-related accidents in the home. (Nick Bolton)**

**ACTION 2/103 :** Cllr Burdett mentioned that she'd heard reports of a pile driving noise that residents have heard. Can you tell us what this is?

#### **Investigate noise and report back. (Allan Russell)**

**Closed** – answered in e-mail that went out with minutes as follows.

“The increased noise levels that have been experienced offsite were due to the final demolition of the super structure of a reinforced concrete structure on the Aldermaston site, this was completed on the 25 Nov 21. The remaining works are removing the concrete foundations with localised on-site noise. We have also recently undertaken some test piling for the new office building and these were completed in October 21. The type of piling technique used is Continuous Flight Auger (CFA; this method allows for very low noise and vibration emissions compared with driven piles). We will be installing several of these this year starting in the spring, following mobilisation.”

#### **ACTION 3/103: Ensure an observer attends the next exercise. (Scott Davies-Hearn)**

The next scheduled exercises are:

- AWE A – Level 1 (12th October 2022)
- AWE B – Level 1 (7th December 2022)
- WBC/AWE ALDEX – Level 2 (19th October 2022)

We will be looking at the attendee list in the summer time when planning starts. We will not be inviting externals to our internal training/test exercises, invites will only be sent for formal demonstration exercises.

### **Approval of the 103<sup>rd</sup> meeting minutes**

#### **Chairman's update**

##### **Introduction**

Simon Hardaker welcomed members to the 104th meeting.

##### **Membership Changes**

We start with the very sad news that Nick Thurlow from Mortimer Parish Council passed away.

John E Thompson has replaced Debbie Fisher as representative for Wokefield Parish Council.

##### **Site operations**

Site operations have continued as usual. All AWE sites have continued to operate throughout the period of the pandemic and that remains the case as the business adjusts to the latest Government guidelines, whilst continuing to remain cautious. AWE still encourage colleagues to wear masks in

communal spaces, but it is no longer mandatory, and there are now more employees working a mixture of site and home working.

The news of military action in Ukraine has been a shock to everyone. Please be assured that AWE are taking all the actions required to keep everyone secure during this period of escalated tension in Europe.

Action like this brings with it an increased threat of cyber or other security attacks but please be assured that the Security team has been monitoring the situation as it has escalated, ensuring preparations to protect AWE are robust.

### **Apprenticeship programme 70<sup>th</sup> anniversary**

This Year AWE is celebrating the 70th anniversary of its apprenticeship programme. The scheme has helped more than 3,500 people launch their careers with its hands-on, earn while you learn training. With 233 people currently enrolled across 15 courses, the award-winning apprenticeship scheme is the largest it's ever been – and it's set to expand further in its 70th year and beyond. The annual intake has doubled since 2015 as the needs of the business have grown and around 80 people now start their careers with AWE every autumn.

This year's celebration will include sharing the many success stories of those who have been through the scheme. There will be an interactive exhibition at the Skills Academy on site which LLC members will be able to see during the planned visit in April.

There are also a series of articles in the new edition of the AWE community magazine 'Connect' which was circulated to 37,000 homes and businesses earlier this month (March) and is also available on the AWE website linked [here](#).

### **British Science Week**

British Science Week took place 6-15<sup>th</sup> March 2022 and as always, AWE were keen to support local schools with resources and activities.

AWE have grown the pool of volunteers who work with students supporting and inspiring them into STEM. As a business AWE give colleagues time to train and participate both locally and nationally in the STEM Ambassador network.

Alongside this work, AWE have given neighbouring schools and our partner college QMC £500 to support equipment for their science departments.

The uptake for the STEM Ambassador programme in AWE is thriving, with an increase of over 25% during 2021 and AWE now have 158 people regularly taking part.

The number of activities undertaken by the STEM network more than doubled, from 40 in 2020 to 82 in 2021. AWE volunteers delivered 771 hours in supporting young people, an impressive increase on the 395 hours in the previous year.

A team of AWE STEM Ambassadors are currently planning a whole programme of activity to support this year's popular AWE Primary Science Challenge. Pupils from West Berkshire and North Hampshire will get to take part in a series of workshops during May. These are run in conjunction with AWE educational partners Education Business Partnership West Berkshire and Basingstoke Consortium (part of EBP South). The culmination of the programme will be a competition day in June.

### **Volunteering policy**

As a government organisation AWE are no longer permitted to make financial donations to charities, but want to ensure that the business still maintains those important community links and the benefits those connections bring for its employees.

In April AWE are introducing a new volunteering-based approach to charity and community support, which aligns with its status as a Non-Departmental Public Body.

Following a series of workshops involving colleagues across the business last Autumn AWE agreed a new policy which will support special leave for individual and team volunteering with charities and community groups. The allowance will be two days for approved individual volunteering with an additional day for team activities. This can be taken in hours rather than whole days to support greater flexibility.

This approach replaces the charity committee and match funding arrangements which existed under the old contractual arrangement.

### **Employee Benefits awards**

In late 2021, AWE celebrated success in all its shortlisted categories at the Employee Benefits Awards. These industry awards recognise excellence and acknowledges those who have made a significant difference through their reward and benefits strategies.

AWE had success in all three shortlisted categories – winning awards for Best Healthcare and Wellbeing Benefits, along with Best Mental Health Strategy, as well as receiving a commendation for its submission in the Best Benefits to Support Employees during the Pandemic (large employer) category.

The judges gave special mention to AWE's proactive and preventative approach to mental health, along with its overhauled occupational health service. Also recognised was AWE's proactive support for employees and their families throughout the pandemic, with consideration shown for the differing needs of those who could not work remotely and those who could.

### **Royal Academy of Engineering recognition For AWE CEO**

Chief Executive Officer and MD Alison Atkinson has been elected a fellow of the Royal Academy of Engineering. She was one of 69 academics, business leaders and innovators elected to the Fellowship for their outstanding contributions to engineering and technology.

Alison joined AWE in 2008 and before becoming CEO was AWE's Director of Infrastructure Projects and Delivery. In 2019, she was voted the sixth most influential female engineer in the UK and Europe by the Financial Times.

Alison recently helped raise the profile of Women in STEM roles by taking part in an interview with local MP and journalist Laura Farris to celebrate International Women's Day on March 9.

Other colleagues being appointed in key positions include Materials Physicist Paula Rosen who was awarded Fellow status by the UK Institute of Physics (IOP); and senior engineer Dave Castle who was elected Chair of the Institution of Engineering Designers (IED).

### **Stonewall Silver Award**

AWE has achieved a prestigious Stonewall silver award and has been ranked within the top 200 companies for the Stonewall Workplace Equality Index (WEI) 2022. The Stonewall WEI is a benchmarking tool that assesses a company's achievements and progress on LGBTQ+ equality.

AWE is committed to equality at work and to mainstreaming diversity and inclusion in all aspects of its work, and central to this is its Diversity and Inclusion (D&I) Strategy focussed on creating a culture where everyone can thrive.

AWE Pride is one of a number of employee-led working groups who represent diversity at AWE. These groups encourage conversations and promote understanding to create a healthy working environment for all people.

### **Armed Forces Covenant**

AWE intended to sign the Armed Forces Covenant (AFC) and join the Employer Recognition Scheme to become a 'Forces Friendly Employer' in February, but it was postponed to June after travel chaos following the high winds.

The AFC is a pledge that shows acknowledgment and understanding that those who serve or have served in the armed forces, and their families, should be treated with fairness and respect in all aspects of society. It focuses on providing members of the armed forces community with the same access to government and commercial services and products as any other citizen. Support is provided in several areas including starting a new career, which is where AWE can play a key role.

### **The following issues were notified to LLC members:**

- **Outcomes notified to LLC members 21/12**

- **Misleading public information in Newbury Weekly News (NWN) article (15 Nov 21)**

- In the above report, the journalist incorrectly stated: *"Everyone who lives here hopefully knows that in the event of a release of radiation, they will also have to pop to a nearby chemist and stock up on potassium iodide tablets."* A letter from West Berkshire Council and AWE was sent to the Editor challenging this information and the line was subsequently removed from the article. A correction was also given by NWN which included a link to the approved public advice provided in the REPPiR (Emergency Preparedness and Public Information) Regulations booklet.

- **Notified to LLC members 6/12**

- **West Berks road closure and IDS going off**

- "At 12.50 on Saturday 4th December a security alarm was raised in a building adjacent to the Aldermaston site boundary, close to Falcon Gate; the Aldermaston site under-cover alarm was briefly sounded. As a precaution, a security cordon was established, resulting in the temporary closure of Reading Road between Falcon garage and Red Lane. The road was re-opened at 14.20. An investigation is under way to determine the cause."

### **Questions arising:**

**Cllr Burdett:** please can you confirm that the community were not in any danger due to the incident on 4<sup>th</sup> December.

**Simon Hardaker:** I can confirm that the community was not in any danger.

**Cllr Mullan:** You previously spoke about emergency procedures at AWE and that there is a system in place. I used to work in the health service where they had an emergency plan. I am just curious as to how you handle yours? Presumably you have designated people in charge should an incident occur? Are these people on-site on shift or do they have to travel on to site and if they do have to travel in, what sort of radius are we talking about?

**Simon Hardaker:** Firstly, AWE have a very robust system for emergencies which are practiced regularly. Arrangements are being made for some of the LLC members to come and witness one of AWE's emergency exercises, dates to be confirmed. There is a specialist team and there are designated people on-site who deal with any events that occur.

**Scott Davies-Hearn:** AWE has 24/7 capability on site, with duty shift managers who are available to respond at short notice. There are also 24/7 on-site representatives on both sites and safety shift teams who undertake the immediate command of control responsibility until duty teams arrive. For security incidents, the MoD police take charge and they have a permanent presence on site. All arrangements are approved by the regulators and are tested annually.

**ACTION 1/104: Include the AWE Emergency Plan on the agenda of the next meeting (Simon Hardaker/Suzanne Chenery)**

**ACTION 2/104: Send details of the dates for the exercises that AWE intend to invite LLC members to. (Simon Hardaker/Suzanne Chenery)**

### **Environment, Safety and Health Update**

**Nick Bolton**

**ESH&Q Service Delivery Lead**

Nick gave an overview of performance in personal and process safety during the period, advising members that the OSHA TRI rate for the calendar year of 2021 was 0.191 with an increase on the best rate ever achieved which was in February 2021 at 0.162.

There were a total of 15 Recordable Injury Events that occurred in the 12 months to the end of December 2021 which was a slight increase from the year before which had a total of 13 Recordable Injury Events.

The most frequent injuries arose from manual handling, lifting or carrying tasks and trips / falls of persons at the same level.

AWE haven't had any process safety related events since the last meeting and there has been no significant change in environmental performance. AWE continue to divert 99.9% of its waste away from landfill.

Finally, the radiation dose limit is way below any occupational and public dose limits.

#### **Questions arising:**

**Cllr McGarvie:** Just repeating what was asked at the last meeting whether details of accidents that happen at home whilst people are working were recorded.

**Nick Bolton:** Yes, they are! There is a requirement for any employee to record any injury they sustain, whether on site or at home that is work related.

### **Site Operations Update**

**Johann Walker**

**Head of Operational Site Services & Resources**

Protestor activity will continue with the 'Womens Peace Camp' on the second weekend of each month. There is no other planned activity scheduled at this time.

There has been some concern reported of vegetation growing in Burghfield Brooke causing blockages and also the condition of the road adjacent to AWE (B) along the Mearings. The landscaping team cleared 80% of the Brooke with a few delays due to the poor weather conditions. Completion is

expected by 18<sup>th</sup> March 2022. Regarding the road, AWE have completed some temporary repairs and there is no significant health and safety issues with that road and the team are looking to potentially resurface that road. It is on AWE's plans to carry out this work under the roads grounds activities.

There have also been some concerns raised regarding noise experienced off-site, this was due to the final demolition of a very large structure built of reinforced concrete on the Aldermaston site. This was completed on 25<sup>th</sup> November. There is still ongoing works regarding the removal of the concrete foundations with localised site noise, but test piling has been carried out for the new office accommodation which was completed in October. The type of piling technique used is a Continuous Flight Auger (CFA) which allows for very low noise and vibration emissions compared to the typical driven piles that you might see on other construction sites. AWE will be installing several of these starting in Spring with mobilisation in the new year.

**Questions arising:**

**Cllr Shirt:** There seems to be just one community concern in Burghfield, is that correct? Also, could I ask that this is a standard agenda item?

**Simon Hardaker:** Yes. Yes.

**Cllr Bridgman:** Could you clarify that the last concern emanated from Wokefield Parish Council as I recall a conversation about water courses especially around James Lane?

**ACTION 3/104: A response will be followed up in the minutes (Simon Hardaker/Johann Walker)**

**Cllr Shirt:** We had a report of an alarm that we think came from the AWE on 3<sup>rd</sup> March which caused some sensitivity to the local school children. Can you advise us if there was an alarm on this day please?

**ACTION 4/104: Check dates and details and report back to Cllr Shirt (Johann Walker)**

**Estate Development Update**

**John Steele**

**Head of Estate, Development & Planning**

The Hub Development at AWE Aldermaston will provide a contemporary and significant work of architecture, whose key purpose is to attract world class scientists, researchers, administrators and secure future operations through apprenticeships, learning and teaching spaces. [Design & Access Statement].

The Hub is a facility that will accommodate a large amount of our on-site population, particularly on the science side and it will focus on the retention and recruitment and the workforce to enable AWE to deliver the future warhead programme. This is how the development will be described in the planning documents moving forward.

The location is in the West End part of the Aldermaston site next to the current Gemini buildings. John demonstrated the access points to the new construction and how it fits in to the site. There are two entrance ways from the site from the South for staff entering the car parks from Tadley and from the North which is where the Orion Gate is and where the new Visitors Centre will be located. The Main Gate will also be moved to the Orion location.

The logistics building in this location and the archive stores have been removed as the business is looking at other ways of delivering that capability.

There have been a number of exercises taking place so as to balance the capabilities with the cost. This helps the MoD check that it's delivering capability for best value for money.

The total occupancy will be about 3100 but due to the effects of Covid we expect that a proportion of the workforce will remain working from home. If you include the 1500 employees based in Gemini then this means that 75% of the workforce will finally be working in a modern environment and it would allow AWE to consolidate and rationalize significantly its footprint.

Another benefit of The Hub is that this area of land will reduce the surface water runoff from this area of site by 65% because of the surface water treatment of mitigation of the subscheme which means that the amount of water will no longer enter the catchment area, it will be managed on-site where it will be collected, stored and released.

The Hub is due to open in 2025 and the planning application is due to be submitted May /June 2022 and work is due to start in October 2022.

**Questions arising:**

**Cllr. McGarvie:** Once the Hub is up and running, how do you envisage the external traffic flow to be, will one gate be preferable to another? Will one route take priority over the others? This is taking into consideration the local parishes.

**John Steele:** There shouldn't be a great deal of change. Staff will still enter the site from their personal locations and still use the gate closest to them. There is no change in the amount of operational people so there should not be an increase in traffic. AWE will still monitor the flow of gate traffic and if required manage the flow of traffic.

**Cllr Burdett:** can you ask West Berkshire Council to give sight of this application to Tadley Parish Council please?

**John Steele:** Certainly, plus I can make a presentation to any parish about this development. Anyone wanting me to present to their parish please contact me directly or send a request via email to [LLC@awe.co.uk](mailto:LLC@awe.co.uk).

**ACTION 5/104: Set up a meeting with Cllr Burdett and any other interested parishes to discuss the Hub Planning Application (John Steele)**

**Ask the Regulators**

**Gary Cook Lead Site Inspector  
Office for Nuclear Regulation**

The ONR report was circulated prior to the meeting and covers the period from 1st October 2021 to the 31st January.

Gary told members that ONR is undertaking a similar level of activity on-site in a range of activities compared to pre-Covid activity with the same frequency of visits, however they do utilize the use of TEAMS meetings where appropriate.



ONR has inspected a range of licence conditions and also other legislation related to the main activities through the period.

In previous LLC reports ONR has spoken about LC36 improvement notices, which relate to organisational changes. These notices have been running for some time and as the closure date was December 2021 ONR undertook an inspection in October 2021 to which we found that AWE had made significant progress in this area so an extension or higher level of enforcement would not be proportionate. There is however some work that remains to be done which ONR is tracking via quarterly inspections, the next one being in April 2022.

ONR has now concluded investigations in the Explosives Technology Centre and a Decommissioning Facility and has sent two enforcement letters to cover both of those facilities. Within those enforcement letters there are a number of actions, which AWE accepted and are making good progress on completing those actions. Another enforcement letter was sent for LC35 relating to decommissioning activities, which AWE has also accepted the findings.

A further letter was sent regarding LC15 which relates to the Periodic Review of the Solid Radwaste Stores. The Decision Letter supports further operation for the remaining Periodic Review period ( 8 years).

ONR commended AWE on the way they managed the Nuclear Safety Committee meetings during the Covid Pandemic, even with the restrictions of being unable to use TEAMS due to the sensitivity of the content of some of these meetings.

**Rob Green**  
**Environment Agency**

The EA report was circulated prior to the meeting for the period 30th November 2021 to 14th February 2022.

Rob informed the members that in terms of the performance assessment work, the Environment Agency has completed two inspections relating to radioactive substance permits on the Aldermaston site. One covering the mobile radioactive apparatus permit and the other covering an investigation on learning from experience and event investigations within AWE. The first resulted in a category four non-compliance being recorded by EA against AWE, which is the least significant non-compliance with no impact on the environment but the Environment Agency will be working with AWE to remedy this. The second inspection resulted in no non-compliances.

The Environment Agency also completed a COMAH (Control of Major Accident Hazard) Regulations inspection at Aldermaston Site. This involved inspecting a number of facilities and infrastructure, as well as AWE's written management arrangements relating to the control, containment and mitigation of hazardous liquids. There were no non-compliances recorded but some regulatory observations and recommendations were made to AWE.

Rob also drew the committee's attention to an issue, in the period, concerning the non-ferrous metals / inorganic chemicals activity permit that AWE operates under at Aldermaston Site. The issue related to AWE's inability to take a sample of effluent from a tank within the timescales prescribed in the permit. As a result, the Environment Agency recorded three minor non-compliances and are currently working through mitigations and solutions with AWE.

This is the time of year when the Environment Agency compiles its Site Environment Review for AWE's nuclear sites. The Site Environment Review sets out the Environment Agency's regulatory priorities and plan for the coming financial year. The document also serves to look back over the previous year and provide the Environment Agency's view on AWE's performance against the Environment Agency's regulatory requirements and expectations over the period.

Rob hopes to be in a position to share the Site Environment Review with AWE towards the end of March and reminded the committee that the Site Environment Review can be made available on request.

#### Questions arising

**Cllr McGarvie:** Just to get a sense of the non-ferrous metals thing. Is this something that AWE wasn't undertaking due to Covid restrictions? Was there no work being done to warrant taking samples or was there work ongoing, but no samples were taken?

**Rob Green:** The issue related to a change that AWE made to the provider and therefore the tanker that is used to empty the tank from which the samples are taken. Samples could not be taken due to the new tanker being too big to access the facility in order for the sample to be taken. Essentially, the change to the tanker provider was made without the appropriate change control procedures being considered. There has since been an adaptation to the tank in order to enable samples to be taken. A sample was successfully taken within the past few weeks.

#### Project Servator

**Mark Yates**  
**MDP**

In 2014 Project Servator was developed which is a high visibility policing project designed to disrupt all levels of criminality from low level criminal activity through to terrorism. The idea being that you see high visibility policing which is used as a deterrent. You will see the Project Servator team around the Aldermaston and Burghfield areas doing a range of different activities including police road stops so that the public can be informed of their presence and what they do and provide contact details should members of the public need assistance or advice if they see something suspicious or anything they're unsure or unhappy about. It's the job of Project Servator to gather intelligence and develop actions from those intel reports. The Project works alongside all the local police to provide reassurance for AWE and the community. Project Servator are not here to police the outside area as that is Thames Valley and Hampshire Police's prerogative. The main focus is protecting AWE.

Mark regularly attends Parish Council meetings to update local parishes of what has been happening in the community and The Project also offers SCAN (See Check and Notify) Training which is about 45 minutes of looking into your own security enhancements.

Despite mentioning that Project Servator do not police Hampshire and TVP areas, please note that we do deal with incidents that come to light as a result of our deployments or that we happen across during our daily activities.

If you have any queries then please email the MDP on [MDP-AWE-SERVATOR-GMB@mod.gov.uk](mailto:MDP-AWE-SERVATOR-GMB@mod.gov.uk)

#### Questions arising

**Penny Waterfield:** You mention that you cover Tadley and Aldermaston but does your coverage include Baughurst too and if so, could we learn a little more about it please?

**Mark Yates:** We don't currently cover Baughurst. What we cover are arterial routes eg from Aldermaston Village along the A340. I'm happy to look at the wider area and what your problems are although I have to be mindful of what my role is and who I work for. I am happy to discuss further with you if you wish to email me.

**Cllr Burdett:** I am from Tadley. I know that your primary focus is AWE and the ramifications of what's happening in the community related to that. If we had a couple of places where we are having a real issue with anti-social behaviour, would it be appropriate to ask you to make your presence known a few times?

**Mark Yates:** We can look at this but we need to bear in mind that Hampshire Police are responsible for that area, so we have to be careful with jurisdiction issues. If we are on patrol in that area and witness this behaviour, then we can report this to Hampshire Police in order to help them gather the intelligence that they need to address the situation. I am happy to provide you with our direct email address should you have any information so that I can pass the details on. You may not always receive a response back to your query but please be assured that all information is processed and we use it to build the bigger picture required to deal with the situation.

**Cllr McGarvie:** I would like to express my gratitude for that actual Servator initiative. I live in Pamber Heath and think I see the MDP patrolling more than the Hampshire Police and I'm sure we have lower crime stats because of it.

**Cllr Shirt:** Firstly, I want to thank you Mark for coming out to our Parish Council meeting a couple of months ago. The A340 was recently closed for gully cleansing and the diversion route for HGVs was via Burghfield. The agency used to carry out this work only had authority to ask the lorries to turn around, but they couldn't stop them using Church Road / Red Lane which has weight restrictions on them. I wonder if your patrols in that area could get involved with HGV tracking?

**Mark Yates:** That is not something that we would get involved with. That would have to be reported to the local authorities. Mainly due to the fact that most of the people in our vehicles are armed and are role specific. They are also not traffic officers and will not know the necessary weights and measures and traffic law. All we can do is try and deter when we are there. If you have the name of the company that is breaching these things, maybe talk to them and contact the local council, authorities and Thames Valley Police that cover that area. Again we will still see what we can do as a resolution to the problem as this would also be a benefit to us.

#### **Any other Business**

- **Penny Waterfield:** I think in the past you have kindly helped to supply speed limit reminder signs to local parishes. Is this help still available?

**John Steele:** Yes, we do but they have to go through West Berkshire Council in terms of approval of the location and the need. As we are now a non-departmental government organisation I am unsure as to if this is still possible but I will check for you.

<p><b>ACTION 6/104: Check if AWE can still supply speed limit reminder signs to local parishes now that they are a non-department government organisation and report back to Penny Waterfield (John Steele)</b></p>
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- **Cllr Crawford:** Regarding emergency planning. With respect to Aldermaston Parish Council, can you tell us about your role in the West Berks off-site planning group and what they have done recently and I wonder how we can get information from that platform? In accordance with REPPiR 2001, West Berks had to agree with the regulator, the operator and emergency

services, the best methods to test its off-site plan and I wondered if you have any information on that? Also, whether that's associated with the next exercises that you talked about in June? My third question is that Emergency Planning Function at West Berks doesn't seem to have a mechanism in place to communicate its role or its work with interested parties of the LLC so I wondered if they could be invited to make a one-off presentation at a future meeting or ideally to have a regular reporting platform at these meetings.

**Simon Hardaker:** We shall cover these points in our next meeting as an agenda item. The next West Berkshire Council / AWE Aldex exercise is planned for 19<sup>th</sup> October which will be a Level 2 exercise. We can put an agenda item in about the plan for this and how we exercise the plan.

**ACTION 7/104: Include these items on the agenda of the next LLC meeting in July (Suzanne Chenery)**

- **Cllr Shirt:** I would like to say a big thank you from the Aldermaston History Group for the grant that we received from your community chest. Even though we had no meetings for two years we still had a hefty website fee to pay so thank you to AWE for bailing us out and I hope it is a sign of a good relationship between ourselves and AWE for the future.
- **Cllr Crawford:** You spoke about the volunteering approach to charities moving forward. Please could you keep us informed on how that goes and what kind of help qualifies?

**ACTION 8/104: A note will be added to the next LLC agenda covering the scope of volunteering capabilities also a note will be sent to all LLC members prior to that meeting (Michele Maidment)**

- **Simon Hardaker:** Please be reminded that we are holding a site visit for LLC members on 5<sup>th</sup> April. If there are members who have not responded to the invite then please do so as soon as possible and complete the visitors form that was emailed to you recently.
- **Simon Hardaker:** Just to notify you that we have recently changed our reporting from what was a Responsible Business Report to a new format ESG (Environment Social Governance) in line with our being an NDPB which gets published next week and a link will be sent to all LLC Members.
- **Simon Hardaker:** Finally, I shall be retiring at the end of March. My successor will be Janine Mantle so it will be Janine that you will see at these meetings in the future.

**Proposed 2022 Meeting Dates**

Site Tour – 5<sup>th</sup> April

LLC Meeting – 5<sup>th</sup> July

LLC Meeting – 23<sup>rd</sup> November

Close